

Children use the toilets independently during the day. Only members of



nursery and school staff may go into the toilets.



We ask parents and carers to not drive on to the site at the beginning or end of school or nursery unless they have a blue disabled badge. If you have a badge please talk to the school office.



We request that parents, carers and visitors to school and nursery do not use their mobile phones when inside school and nursery.

We ask parents to let the office know if their child is unwell and not in school or nursery (01952 386640). We will call parents if a child in school is absent and we do not have a reason.



At special assemblies, concerts and plays we allow parents to take photos and videos. We request that no photos or images are posted on the internet or social media (Facebook etc). If items are



Children arriving late for school or nursery must be signed in at the office. Staff will then take children to their room. After 8:45 parents are not allowed past the entrance area unless accompanied by a member of staff.



# Working together to stay safe

Once the outside doors are closed, the only way into the building is through the main front door which is monitored by a CCTV camera. We ask adults and children not to

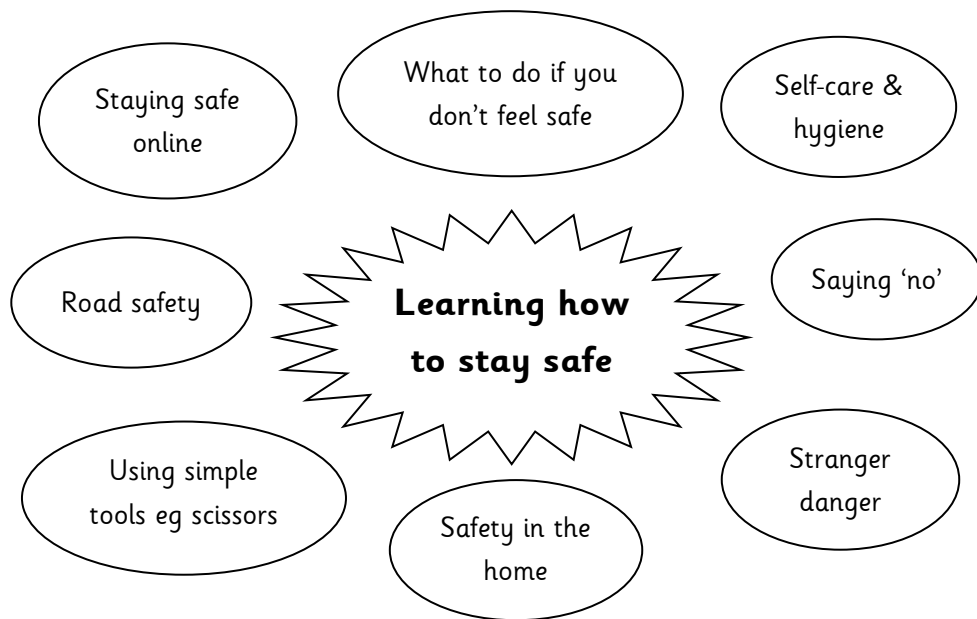


let anyone in through any of the doors around school, even if they know them. All visitors are signed in by the office staff. If the visitor is not known to school staff then they will be

At the end of nursery and school we will only hand a child over to a known adult. If a child is being collected by someone different then we ask parents to let their child's teacher or the office know. It is best to have a password. If we have not had a message then we will not let a child go with someone different until after we have spoken to a parent.



In Nursery and School children learn (at an age appropriate level) about a wide range of possible dangers and how to stay safe. To support this we use 'Jigsaw' lesson materials, visitors, special events and specially designed teaching materials.



More information about staying safe can be found online at .....

[www.telfordsafeguardingboard.org.uk](http://www.telfordsafeguardingboard.org.uk)

[ceop.police.uk/safety-centre](http://ceop.police.uk/safety-centre) (online internet safety)

[www.paceuk.info](http://www.paceuk.info) (child sexual exploitation)

[www.nspcc.org.uk/preventing-abuse](http://www.nspcc.org.uk/preventing-abuse)

[www.thinkuknow.co.uk](http://www.thinkuknow.co.uk) (online safety)

[donningtonwoodinfants.co.uk](http://donningtonwoodinfants.co.uk) (school website)



# Staying Safe

Donnington Wood Infant School & Nursery

This leaflet is designed to help you know what to do if you are worried about a child, what we do to keep your children safe in school and how we help them to make safe choices.

If you become concerned about the safety or well being of a child please approach one of our Designated Safeguarding Leads or phone Family Connect 01952 385385. If you think a child is in immediate danger call the police or call the NSPCC on 0808 800 5000



Mrs C Boddy  
Headteacher



Mrs R Butler  
Pupil & Family  
Support Manager



Mrs S Pitt  
Deputy Head



Mrs A Hannington  
Assistant Head

**Your child's safety and welfare is our first priority. The procedures we follow are those laid down by the Telford & Wrekin Safeguarding Partnership**